

**ADMINISTRATIVE**

**POLICY 2 - 01**

**TAX RECOVERY FEES**

**Authorization: June 22, 2004, Council Motion**

**Policy:**

1. Whenever Tax Recovery Notifications are to be registered with Land Titles against a property for non-payment of taxes, the minimum charge to be applied against the tax roll shall be \$35.00 plus related expenses or the actual costs, whichever is greater.
2. The Tax Recovery Notification shall not be discharged until the taxes and the tax recovery charges have been paid in full.

**Background:**

This policy is established to ensure that the municipality is reimbursed for its administration costs prior to the removal of the Tax Recovery Notifications.